

Minutes of a meeting of the Licensing Committee held on Tuesday, 13 June 2017 at Committee Room 1 - City Hall, Bradford

Commenced 3.30 pm
Concluded 3.45 pm

Present – Councillors

LABOUR	THE INDEPENDENTS
M Slater Swallow Engel Jamil Peart	Hawkesworth

Apologies: Councillor Arshad Hussain, Councillor Michael Ellis, Councillor Martin Smith and Councillor Brian Morris

Councillor M Slater in the Chair

1. DISCLOSURES OF INTEREST

No disclosures of interest in matters under consideration were received.

2. MINUTES

Resolved –

- (1) That the minutes of the Committee meeting held on 9 June 2016 be signed as a correct record (previously circulated).
- (2) That the minutes of the Bradford District Licensing Panel held on the following dates be signed as correct records (previously circulated):

12 July 2016
22 July 2016
11 August 2016
25 August 2016
12 September 2016
13 October 2016
12 December 2016
25 January 2017

2 and 23 March 2017
4 April 2017
25 April 2017 – p.m.

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

4. APPOINTMENT OF SUB COMMITTEE

Resolved –

- (1) That the Bradford District Licensing Panel (sub-committee) be appointed, with the functions as indicated in the terms of reference approved by Council on 9 October 2004 and amended on 21 May 2013.
- (2) That the Licensing Panel shall comprise three members.
- (3) That the Bradford District Licensing Panel shall include the Chair of the Licensing Committee (or Deputy Chair when the Chair is unavailable) who shall chair the Panel and two other members of the Licensing Committee drawn on a rota basis.
- (4) That the quorum of the Bradford District Licensing Panel shall be three members.

Action: City Solicitor/Committee Secretariat

5. REVIEW OF PREMISES LICENCE FEES CHARGED BY THE LICENSING SERVICE UNDER THE GAMBLING ACT 2005

The Assistant Director, Waste, Fleet and Transport Services presented **Document "A"** which sought approval to maintain the current scale of gambling premises licence fees charged by the licensing service for the financial year 2017/18.

Members were informed that the fees were based upon a full cost recovery and must not go above the bands prescribed by the Secretary of State. It was noted that a full costing exercise had been undertaken which took into account the cost of administering and processing the applications from receipt to issue of a licence and the full costs to the Council of the democratic process in determining applications at a Licensing Panel. The Council's current fees covered all the service costs and, therefore, no increase had been proposed.

Members then raised the following queries:

- How did the Council's fees compare with other Local Authorities?
- Had the existing vacancy been taken into consideration?
- Had the statutory maximum fee altered since the Act came into force?
- Were the costs of Councillors included?
- Would there be any profit?
- Was the intention to fill the vacancy?

In response Members were informed that:

- Other Local Authorities were comparable with Bradford.
- The vacancy had been taken into consideration.
- The maximum fee had remained the same since its introduction.
- All relevant costs were included, including Councillor costs
- No, the Council was not permitted to make a profit.
- The intention was to fill the vacancy.

Resolved -

That the current scale of fees be maintained for 2017/18, as set out in Appendix 1 to Document "A".

Action: Assistant Director, Waste, Fleet and Transport Services

Chair

Note: These minutes are subject to approval as a correct record at the next meeting of the Licensing Committee.

THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER